

MINUTES of the GOVERNANCE COMMITTEE MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 350 Ellicott Square Building, Buffalo, New York, on the 9th day of November, 2010.

PRESENT: Kelly M. Vacco, Chairperson
Francis G. Warthling, Vice Chairman
John F. O'Donnell, Treasurer
Robert A. Mendez, Executive Director
Robert J. Lichtenthal, Assistant Secretary to the Authority
Wesley C. Dust, Executive Engineer
Mark J. Fuzak, Attorney
Paul H. Riestler, Director of Administration
Daniel J. NeMoyer, Director of Human Resources
Karen A. Prendergast, Comptroller
Steven V. D'Amico, Budget and Financial Analyst

ATTENDEES: Brian Gould
Michael Rosich

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Warthling seconded by Mr. O'Donnell and carried to waive the reading of the Minutes of the Governance Committee Meeting held on Thursday, May 27, 2010.

III. - APPROVAL OF MINUTES

Motion by Mr. Warthling seconded by Mr. O'Donnell and carried to approve the Minutes of the Governance Committee Meeting held on Thursday, May 27, 2010.

IV. - REPORTS

V. - COMMUNICATIONS AND BILLS

VI. - UNFINISHED BUSINESS

VII. - NEW BUSINESS**A. Annual Board of Directors Evaluation**

Bob Mendez distributed a memo from Counsel outlining a new requirement under the New York State Public Officers Law with respect to the Board doing a self-assessment of their performance for the year. He advised that the actual evaluations are non-FOIL-able. He further advised that there is a model summary form which can be used and noted that the form can be modified, etc. Finally, Bob advised the Board that this form should be adopted by the end of this year and thereafter would need to be submitted within ninety (90) days of the Authority's fiscal year along with a number of other reports (ninety days from December 31st).

B. Upcoming Changes to PARIS

Bob Mendez distributed a memo that he received on October 9, 2010 outlining the upcoming changes to PARIS. He noted that there are a significant number of changes. He gave the Board a summary of the changes.

C. Public Authority Mission Statements and Measurement Reports

Bob distributed a memo to the Board regarding new requirements under the 2009 Public Authorities Reform Act. Mark Fuzak gave the Board a summary of the new requirements with regard to mission statements. He also noted that these new requirements will need to be complied with within ninety (90) days of the Authority's fiscal year.

VIII. – ADJOURNMENT

Motion by Mr. Warthling, seconded by Mr. O'Donnell and carried that the meeting adjourn.

Robert J. Lichtenthal, Jr.
Assistant Secretary to the Authority

SLZ

11/9/10